

# 3-Day Drop-off/Pick-up Procedures

## Drop-off:

**Where - the school gym**

**Time - 9:05 - 9:15 AM**

Parents should grab a preschool parent badge upon entering the school. Parents will stay with their child in the gym until preschool teachers arrive at 9:15. Parents are asked to **not** walk down with us to the classroom after the first day. Parents will return the badge upon leaving the school.

## Pick-up:

**Where - the school hallway**

**Time - 11:40 - 11:45 AM**

Parents should grab a preschool parent badge upon entering the school and can wait in the chairs in the school hallway. Parents will sign out children on clipboards. Please see either preschool teacher to sign out your child. If someone new is picking up, please bring a photo ID. Parents will return the badge upon leaving the school.

## Bus Riders:

If your child is riding the bus, please inform the school and teacher of this arrangement. If your child does not have an older sibling, your child will be given a buddy from one of the older grades for drop-off. Your child's sibling or buddy will walk your child down to the classroom upon arrival.

For dismissal, one of the preschool teachers will put your child on the bus to go home.