

## 5-Day Drop-off/Pick-up Procedures

## Drop-off:

Where - the school hallway Time - 12:35 - 12:45 PM

Parents should grab a preschool parent badge upon entering the school. Parents will stay with their child in the hallway outside of the gym until preschool teachers arrive at 12:45. Parents are asked to **not** walk down with us to the classroom after the first day. Parents will return the badge upon leaving the school.

## Pick-up:

Where - all school car line Time - 3:45 - 4:00 PM

Parents should follow the car line procedures for K-9 students. Please have a sign with your child's name on it in your front windshield for pick-up. A staff member will escort preschoolers to cars directly until children are familiar with routines. Then, adults will help as needed.

## **Bus Riders:**

If your child is riding the bus, please inform the school and teacher of this arrangement. For arrival, one of the preschool teachers will get your child off the bus at 12:45 PM.

For dismissal, your child will either ride the bus with a sibling or be given a buddy from one of the older grades. Your child will wait in the gym with his buddy/sibling until the bus arrives. Then, your child will board the bus with his buddy/sibling.